



NOTICE OF MEETING

City Council

Regular Meeting – Monday, October 16, 2023 – 5:30 PM
City Hall – 1100 Frederick Avenue

COUNCIL SEATING ARRANGEMENT

Bryan Carter
City Manager

John Josendale
Mayor

Paula Heyde
City Clerk

COUNCILMEMBERS

Kenton Randolph (At Large)
Jeff Schomburg (At Large)
Randy Schultz (At Large)
Andrew Trout (3rd District)

COUNCILMEMBERS

Taylor Crouse (2nd District)
Madison Davis (1st District)
Michael Grimm (4th District)
Marty Novak (At Large)

AGENDA

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held October 2, 2023, at 5:30 p.m. and the special meeting held October 5, 2023, at 5:00 p.m., as transcribed by the City Clerk.

SPECIAL RECOGNITIONS:

2. None

ACCEPTANCE OF AGENDA:

3. Motion to accept the Agenda as published

PUBLIC HEARING:

4. **BILL # 574-22**

AN ORDINANCE TO REDISTRIBUTE THE PROPERTY LOCATED AT 3611 PETTIS ROAD AND PARCEL NO 06-7.0-26-002-000-023.000 FROM R-1A, SINGLE FAMILY RESIDENTIAL DISTRICT TO M-1, LIGHT MANUFACTURING DISTRICT AS REQUESTED BY SHAWN DUKE ON BEHALF OF SNYDER AND ASSOCIATES, INC.

5. **BILL # 576-22**

AN ORDINANCE TO REPEAL "THE WHITEHEAD PLAZA PRECISE PLAN" ATTACHED TO SPECIAL ORDINANCE 6457 AND ADOPT A REVISED "THE WHITEHEAD PLAZA PRECISE PLAN."

CONSENT AGENDA:

6. Motion to accept the Consent Agenda

NOMINATIONS AND APPOINTMENTS:

7. None.

BILLS FOR PASSAGE:

8. **BILL # 568-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE PARKS SALES TAX FUND AND THE EXECUTION OF AN AGREEMENT FOR PURCHASE AND INSTALLATION OF POOL FILTERS WITH WESTPORT POOLS FOR FILTER ROOM IMPROVEMENTS, INCLUDING MATERIALS AND LABOR, AT THE ST. JOSEPH AQUATIC PARK IN AN AMOUNT NOT TO EXCEED \$330,603.00.

9. **BILL # 572-22**

AN ORDINANCE AMENDING SECTION 28-139, ENTITLED "SIGNAL LEGEND," OF CHAPTER 28, ENTITLED "TRAFFIC AND VEHICLES," OF THE CODE OF ORDINANCES, TO REMOVE DATED LANGUAGE, TO CLARIFY WHEN PEDESTRIANS MAY ENTER THE ROADWAY, AND TO CORRECT A CONFLICT WITH STATE LAW CONCERNING ENTERING AN INTERSECTION AND COMPLETING A LEFT TURN AFTER THE LIGHT HAS CHANGED TO RED.

10. **BILL # 573-22**
AN ORDINANCE AMENDING SECTIONS 28-1578, 28-1580, 28-1581, 28-1582, 28-1583, 28-1584 AND 28-1585 OF CHAPTER 28, ENTITLED "TRAFFIC AND VEHICLES," OF THE CODE OF ORDINANCES AND ENACTING A NEW ARTICLE XXII, ENTITLED "SPEED LIMIT VIOLATIONS," TO COORDINATE CITY CODE LANGUAGE WITH STATE STATUTES RELATED TO SPEED LIMIT REGULATIONS AND VIOLATIONS.
11. **BILL # 575-22**
AN ORDINANCE APPROVING THE PRELIMINARY PLAT ENTITLED "FOX HILL PLAT V," A MAJOR SUBDIVISION CONSISTING OF 2 LOTS PROPOSED FOR THE PROPERTIES LOCATED AT 3701 PETTIS ROAD, 3611 PETTIS ROAD, PARCEL NO 06-7.0-26-002-000-023.000 AND THE NORTHERN PORTION OF PARCEL 06-7.0-26-002-000-026.001 AS REQUESTED BY SHAWN DUKE ON BEHALF OF SNYDER AND ASSOCIATES, INC.
12. **BILL # 577-22**
AN ORDINANCE TO VACATE THE EAST-WEST ALLEY IN BLOCK 2 OF SUBDIVISION SHAW AND KILBY'S ADDITION AS REQUESTED BY GARY MILLER.
13. **BILL # 578-22**
AN ORDINANCE TO VACATE A PORTION OF OLIVE STREET RIGHT-OF-WAY LOCATED BETWEEN 7TH AND 8TH STREETS AS REQUESTED BY BRIAN KIRK ON BEHALF OF COMMUNITY MISSIONS CORPORATION, INC.
14. **BILL # 579-22**
AN ORDINANCE ENTERING INTO A TWO-YEAR MANAGEMENT AGREEMENT WITH ST. JOSEPH MUSEUMS, INC. FOR THE PURPOSE OF OPERATING, MAINTAINING, IMPROVING, AND SUPERVISING A MUNICIPAL MUSEUM(S) AT VARIOUS SPECIFIED LOCATIONS, INCLUDING, BUT NOT LIMITED TO, THE WYETH-TOOTLE MANSION AT 1100 CHARLES STREET.
15. **BILL # 580-22**
AN ORDINANCE AUTHORIZING ACCEPTANCE OF HISTORIC PRESERVATION GRANT FUNDS IN THE AMOUNT OF \$5,000.00 FROM THE MISSOURI DEPARTMENT OF NATURAL RESOURCES (MDNR) AND DONATIONS IN THE AMOUNT OF \$2,150.00 EACH FROM FRIENDS OF THE PARK AND THE ST. JOSEPH DOWNTOWN COMMUNITY IMPROVEMENT DISTRICT TO BE USED FOR THE CITY'S MATCHING FUNDS IN THE TOTAL AMOUNT OF \$4,300.00 AND AN AMENDMENT TO THE GENERAL FUND, PARKS ADMINISTRATION PROGRAM BUDGET TO APPROPRIATE THE FUNDS RECEIVED IN THE TOTAL AMOUNT OF \$9,300.00 TO BE USED TO CREATE A VIRTUAL TOUR OF THE PARK AND PARKWAY SYSTEM.

16. **BILL # 581-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE GENERAL FUND, CIVIC ARENA PROGRAM BUDGET TO APPROPRIATE REVENUE RECEIVED FROM THE SALE OF THE OLD BLEACHERS IN THE AMOUNT OF \$7,806.40.

RESOLUTIONS FOR ADOPTION:

17. **BILL # 582-22**

A RESOLUTION CONFIRMING AND RATIFYING AN AGREEMENT WITH PIPER SANDLER & CO. TO PROVIDE FINANCIAL ADVISORY SERVICES FOR AN ADDITIONAL ONE YEAR TERM.

18. **BILL # 583-22**

A RESOLUTION CONFIRMING AND RATIFYING AN AGREEMENT WITH GILMORE & BELL P.C. TO PROVIDE BOND COUNSEL SERVICES FOR AN ADDITIONAL ONE YEAR TERM.

19. **BILL # 584-22**

A RESOLUTION AUTHORIZING THE EXECUTION OF A ST. JOSEPH RIVER BLUFF GATEWAY PROGRAM REVITALIZATION AGREEMENT WITH AL J. MUELLER AND MAILBOX PROPERTIES, LLC FOR THE RENOVATION OF THE COMMERCIAL STOREFRONT AT 714 FELIX STREET FOR A TOTAL AMOUNT OF \$16,439.00.

20. **BILL # 585-22**

A RESOLUTION AUTHORIZING THE EXECUTION OF A ST. JOSEPH URBAN HOMESTEAD NEIGHBORHOOD REVITALIZATION AGREEMENT WITH SOUTH ST. JOSEPH DEVELOPMENT CORPORATION TO PROVIDE ARPA REHABILITATION GRANT PROGRAM FUNDS IN A TOTAL AMOUNT OF \$20,000.00 FOR THE CARNEGIE PARK CLEAN UP PROJECT AT 316 MASSACHUSETTS STREET.

21. **BILL # 586-22**

A RESOLUTION AUTHORIZING THE EXECUTION OF WORK ORDER NO. SAM2401 WITH SURVEYING & MAPPING, LLC, FOR ON-GOING GIS SERVICES AND SUPPORT FOR THE CITY'S WATER PROTECTION, STREETS, AND SEWER MAINTENANCE DIVISIONS IN AN AMOUNT NOT TO EXCEED \$30,000.00.

22. **BILL # 587-22**

A RESOLUTION AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER IN AN AMOUNT NOT TO EXCEED \$96,344.00 FOR CONCRETE STREET REPAIRS AROUND THE 4000 BLOCK OF STOCKYARDS EXPRESSWAY, USING THE MASTER AGREEMENT WITH J.D. BISHOP CONSTRUCTION, LLC.

23. **BILL # 588-22**

A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH ROBERT CORDER, MD, IN THE AMOUNT OF \$18,000.00 TO PROVIDE MEDICAL OVERSIGHT FOR PUBLIC HEALTH SERVICES.

24. **BILL # 589-22**

A RESOLUTION DESIGNATING AMERICAN RESCUE PLAN ACT FUNDS IN THE TOTAL AMOUNT OF \$531,505.00 AS LOST REVENUE FOR USE IN COMMUNITY REVITALIZATION PROJECTS IN NON-QUALIFIED CENSUS TRACT AREAS ALONG KING HILL AVENUE.

25. **BILL # 590-22**

A RESOLUTION AUTHORIZING THE USE OF RIVER BLUFF GATEWAY PROJECT FUNDS IN THE TOTAL AMOUNT OF \$531,505.00 FOR THE PAINTING OF THE INTERIOR AND EXTERIOR OF THE CIVIC ARENA AND AN ADDITIONAL \$75,000.00 FOR THE INSTALLATION OF STREETScape AMENITIES ON THE ENTRY PLAZA OF THE CIVIC ARENA LOCATED AT 100 NORTH 4TH STREET.

26. **BILL # 591-22**

A RESOLUTION ACCEPTING THE PROPOSAL FROM CBIZ/CIGNA FOR HEALTH INSURANCE COVERAGE FOR MASS TRANSIT EMPLOYEES IN THE AMOUNT OF \$1,175,525.40.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

27. None.

BILLS FOR PASSAGE:

28. None.

EMERGENCY BILLS FOR PASSAGE:

29. None.

RESOLUTIONS FOR ADOPTION:

30. None.

BILLS FOR FIRST READING:

31. **BILL # 592-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE PUBLIC HEALTH DEPARTMENT BUDGET IN THE GENERAL FUND TO ROLL OVER UNSPENT FUNDS FROM SEVERAL GRANTS IN THE AMOUNT OF \$370,970.75.
32. **BILL # 593-22**
AN ORDINANCE AUTHORIZING EXECUTION OF A CONTRACT WITH THE MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES FOR THE OVERDOSE DATA TO ACTION (OD2A) PROGRAM SERVICES AND AN AMENDMENT TO THE PUBLIC HEALTH DEPARTMENT BUDGET IN THE GENERAL FUND BOTH IN THE AMOUNT OF \$46,273.00.
33. **BILL # 594-22**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE GENERAL FUND ENGINEERING PROGRAM BUDGET AND THE EXECUTION OF A CONSULTANT/SERVICES AGREEMENT FOR EMBEDDED CITY ENGINEERING SERVICES WITH SNYDER & ASSOCIATES, INC. IN THE AMOUNT OF \$40,000.00.
34. **BILL # 595-22**
AN ORDINANCE AUTHORIZING THE SUBMISSION AND EXECUTION OF THE FEDERAL TRANSIT ADMINISTRATION (FTA) FEDERAL FISCAL YEAR 2024 SECTION 5339 URBAN AREA FORMULA FUNDS GRANT TO PROVIDE TRANSIT CAPITAL ASSISTANCE AND AN AMENDMENT OF THE MASS TRANSIT FUND BUDGET BOTH IN THE AMOUNT OF \$877,130.00 FOR THE PURCHASE OF TWO (2) NEW THIRTY-FOOT BUSES AT A LATER DATE.
35. **BILL # 596-22**
AN ORDINANCE APPROVING THE PRELIMINARY PLAT ENTITLED "BOOK HILL," A MAJOR SUBDIVISION CONSISTING OF 5 LOTS LOCATED AT 2611 COOK ROAD AS REQUESTED BY LOGAN HAYES ON BEHALF OF BUILD IT BACK JOETOWN, LLC.
36. **BILL # 597-22**
AN ORDINANCE TO REDISTRIBUTE THE PROPERTY LOCATED AT 6731 SOUTH 59 HIGHWAY FROM M-2, HEAVY MANUFACTURING DISTRICT TO C-3 COMMERCIAL DISTRICT AS REQUESTED BY DOUGLAS ROSE.
37. **BILL # 598-22**
AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF A PERMANENT PUBLIC ACCESS AND UTILITY EASEMENT FOR THE PROPERTY LOCATED IN LOT 3 OF SUBDIVISION TUSCANY NORTH AS GRANTED BY JOHN ROWE, MEMBER, ON BEHALF OF BR AND JR DEVELOPMENT, LLC.

38. **BILL # 599-22**

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE POLICE DEPARTMENT BUDGET IN THE GENERAL FUND AND ACCEPTANCE OF THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT BOTH IN THE AMOUNT OF \$36,755.00 TO BE USED TO PURCHASE AND INSTALL LICENSE PLATE READERS FOR THE POLICE DEPARTMENT AND BUCHANAN COUNTY SHERIFF'S OFFICE.

39. **BILL # 600-22**

AN ORDINANCE AUTHORIZING THE EXECUTION OF AN ENERGY SERVICES CONTRACT WITH SCHNEIDER ELECTRIC BUILDINGS AMERICAS, INC., IN THE AMOUNT OF \$1,615,506.00 AND AN AMENDMENT TO THE BUDGET TO TRANSFER \$1,615,506.00 FROM THE AMERICAN RESCUE PLAN ACT FUND TO THE GENERAL FUND FOR THE REPLACEMENT OF THE CURRENT COOLING SYSTEMS WITHIN CITY HALL.

REPORTS OF BOARDS & COMMISSIONS:

- 40. Filed 9/29/23: Minutes of the Planning Commission meeting held September 28, 2023 at 5:30 p.m., in the Council Chambers at City Hall.
- 41. Filed 10/2/23: Minutes of the St. Joseph Public Library Board of Trustees meeting held September 28, 2023 at 6:30 p.m., at the Washington Park Library, 1821 N. 3rd Street.
- 42. Filed 10/3/23: Minutes of the Social Welfare Board meeting held August 29, 2023, at 3:00 p.m., at Roger's Pharmacy, 3705 N. Belt Hwy.
- 43. Filed 10/4/23: Minutes of the Landmark Commission meeting held September 5, 2023 at 5:30 p.m., in the 1st Floor Conference Room at City Hall.
- 44. Filed 10/4/23: Amended minutes of the Human Rights Commission meeting held July 20, 2023 at 5:07 p.m., in the 1st Floor Conference Room at City Hall.
- 45. Filed 10/5/23: Minutes of the Aviation Board meeting held October 4, 2023 at 11:30 a.m., in the Airport Terminal Conference Room at Rosecrans Memorial Airport.

WORK SESSION MINUTES - CITY CLERK'S OFFICE:

- 46. Filed 9/27/23: Minutes from the Council Work Session held September 25, 2023 at 4:00 p.m. at the Remington Nature Center, 1502 MacArthur Drive.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

- 47. Filed 10/9/23: City Manager approved Encumbrances September 2023.

DELEGATIONS, PETITIONS:

- 48. None.

COMMUNICATIONS:

49. Filed 9/27/23: Memorandum from Paula Heyde, City Clerk, in re: Disposition List.
50. Filed 9/29/23: Memorandum from Judy Hovey, Associate Director of Finance & Revenue, in re: Disposition List.
51. Filed 10/2/23: Letter from Missouri Department of Revenue in re: CIP Sales tax extension.
52. Filed 10/2/23: Sales Tax and Use Tax Summary Report for September 2023.
53. Filed 10/2/23: Memorandum from Mayor John Josendale in re: Absent from the City - Acting Mayor (October 13).
54. Filed 10/3/23: Minutes from the St. Joseph Museums Black Archives Museum Committee meeting held September 5, 2023 at 3:00 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
55. Filed 10/5/2023: Minutes from St. Joseph Area Transportation Study Joint Technical and Coordinating Committees meeting held June 15, 2023 at 12:00 p.m. in the Conference Room at Mosaic Life Care Foundation.
56. Filed 10-5/23: Letter from Mayor John Josendale to the Human Rights Commission in re: Budget requests.
57. Filed 10/9/23: Property Maintenance Activity Report for September 2023.
58. Filed 10/9/23: Building Permits Issued in September 2023.
59. Filed 10/9/23: CBIZ Monthly Claims Dashboard for September 2023.
60. Filed 10/9/23: Single Family Rental Property Licenses for September 2023
61. Filed 10/9/23: Business Licenses Issued, September 2023.
62. Filed 10/9/23: Human Resources Department Monthly Activity Report with Openings, September 2023.
63. Filed 10/9/23: Urban Homestead Grant Log September 2023.
64. Filed 10/9/23: Apartment House Rental Property Licenses for September 2023.
65. Filed 10/9/23: Duplex-Housing Rental Property Licenses for September 2023.
66. Filed 10/9/23: Memorandum from Paula Heyde, City Clerk, in re: Disposition List
67. Filed 10/9/23: Minutes of the St. Joseph Museums Programming Committee meeting held September 12, 2023 at 1:30 p.m., at St. Joseph Museums, 3406 Frederick Avenue.

68. Filed 10/10/23: Memorandum from Clint Thompson, Director of Planning and Community Development, in re: Whitehead Plaza Proposed Zoning Amendment.
69. 10/10/23: ARPA Fund Benchmark Report, October 2023.
70. 10/10/23: Petition filed to establish "The Shoppes at North Village Community Improvement District."
71. Filed 10/10/23: Memorandum from Terri Craig, Police Records Division, in re: Disposition List
72. Filed 10/10/23: Municipal Division Summary Reporting for September 2023

OTHER BUSINESS:

73. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.